

E - Portfolios

**Progress
to
Success**

Train...

Access to the TNG online portfolio system will enable your staff to complete their NVQ assessments quickly and efficiently without compromising the productivity of your business.

Ensuring your staff undertake relevant training/learning for their role ensures that you have a productive and competent workforce. However, as an employer you need to be confident that any time spent undertaking an NVQ is suitable to the job role, cost effective and does not interfere with the day to day running of your business.

The online portfolio system provides an ideal solution to anyone studying NVQ's in Business Administration, Customer Service, Retail and Leadership and Management. The system enables all assessments and coursework to be completed online from any location, reducing completion times and the number of assessor visits made to the workplace. Your staff will no longer complete paper-based portfolios that could be lost or forgotten about, or be tied up with assessments for any longer than necessary. This means that any staff working towards an NVQ will be able to complete their qualification quickly and efficiently without affecting your business commitments.

What's more, the online portfolio requires no specialist skills to operate and no hardware or software to install and has a clear, easy-to-use layout. Full training on how to use the system will be given.

Succeed...

Your employees will be able to access the online system from any location, at any time and fit this around the demands of their job. This means that the efficiency of your workforce will not be compromised.

Time away from day to day responsibilities in the workplace will be used more productively and results achieved quickly so you'll benefit from fully trained, proficient staff, as well as save time and money for your business.

For more information contact TNG

Access to the online portfolio means...

- **You'll save time and money**
- **Assessments completed at a faster rate**
- **Increased learner motivation due to quicker completion times**
- **Accessible 24/7 from any location**